

inMailX[®] for Worksite

Enterprise Email Management for iManage Work



Enhance Email Management and Compliance

As organisations are required to capture and manage emails and documents to meet their corporate, legislative and regulatory requirements, an effective solution is crucial to ensure emails and attachments are filed and managed in accordance with such requirements.

inMailX for Worksite is an enterprise email management solution for Microsoft Outlook and iManage Work/HP Autonomy Worksite, designed to improve information governance and compliance. inMailX for Worksite solution consists of inMailX Email Manager Module and inMailX Worksite Connector.

With inMailX for Worksite, users can file incoming and outgoing emails into iManage Work in an intuitive and simple process, reducing the complexity of managing and sharing email correspondence.

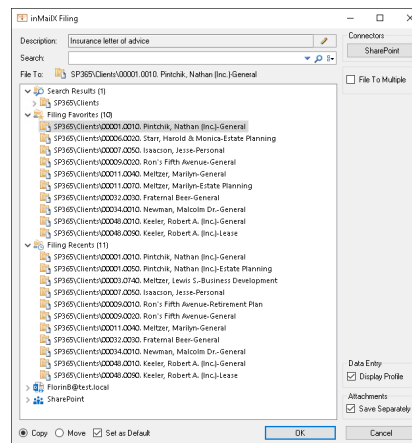
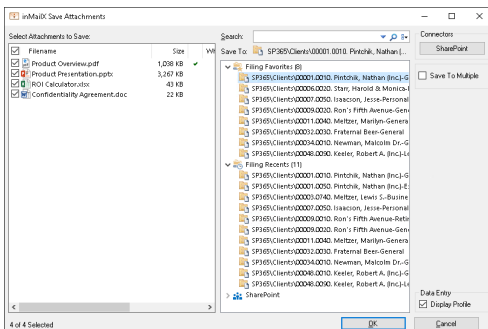
inMailX can be configured to force users to file their emails into iManage Work, mitigating risk and ensuring compliance with corporate policies.

inMailX for Worksite improves email filing compliance, enhances work practices, and increases iManage Work user adoption.

Empower Users and Improve Productivity

inMailX for Worksite provides a simple and intuitive Outlook interface for iManage Work, enabling users to quickly file emails and save attachments into their filing favorites or recent folders and workspaces.

With inMailX users can easily file emails and save attachments into single or multiple workspaces. Also, attachments can be saved separately and related automatically to the filed email, helping users to identify and locate related emails and attachments.



When filing emails, users can easily select to save attachments separately from one window.

inMailX Modules

- Email Manager
- Attachment Manager
- Print Manager
- Content Manager
- Time Manager
- Brand Manager

inMailX Connectors

- FileSystem Connector
- HPECM Connector
- NetDocuments Connector
- SharePoint Connector
- WebDAV Connector
- Worksite Connector
- Worldox Connector

When using "Quick File," users can file emails into their filing favorites or recent workspaces without any additional prompts.

inMailX supports emails and attachments duplicate detection, and description masks can be used for standardising emails and documents description across all users.

Enhance compliance and productivity with inMailX for Worksite



inMailX for Worksite Benefits

Streamline Email Management

- 'Quick File' incoming and outgoing emails
- Force users to file emails on send
- 'Auto File' tagged emails into iManage Work
- Duplicate emails and attachments detection
- Purge filed emails and reduce mailbox size

Improve Accessibility

- Simple Outlook interface for iManage Work
- Quick search for clients/matters/workspaces in Outlook
- Easy navigation to saved attachments with 'where saved'
- Custom fields mapping for emails and attachments
- Apply description masks to standardise descriptions

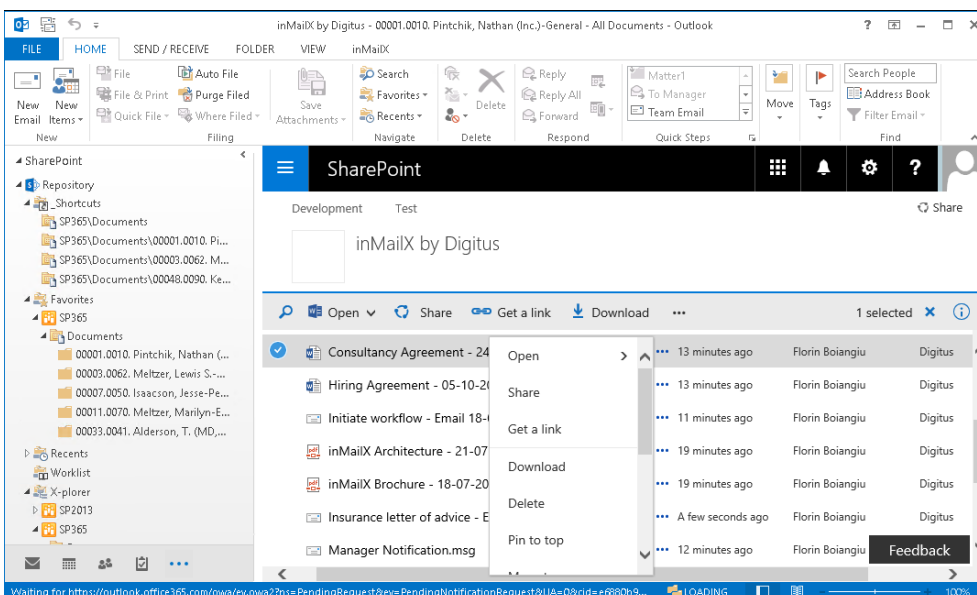
Enhance User Environment

- Familiar Outlook interface for working with Worksite
- Use filing favorites and recents for quick file and navigation
- File emails to single or multiple workspaces in one process
- Save attachments separately to the email and relate them
- Display profile form to enter additional metadata

"inMailX has provided our users with a new way to work, it has significantly increased productivity, and helped IT deliver several key new initiatives."

"inMailX makes it simple and easy to manage emails the way we need them to be managed."

"inMailX forces me to organise my emails. Every time I send an email, I am prompted to file it. In my profession, it is vitally important to be able to easily locate and retrieve emails."



inMailX provides a simple and intuitive Outlook interface for Worksite, enabling users to work with document libraries, folders, files, emails and documents in Outlook.

Digitus Information Systems Pty Ltd

33 Berry Street, Level 1
North Sydney, NSW 2060
AUSTRALIA

+61 2 9993 8000
info@inmailx.com
www.inmailx.com